



ALBERTA COLLEGE OF PARAMEDICS

Registration Policy Provincial Registration Examination Attempts

RFD #: 07-03-02

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Purpose: To separate the provincial registration examination into two distinct components; 1) a written component; and 2) a practical component.

Policy:

1. Candidates who are determined eligible to challenge the Alberta College of Paramedics Provincial Registration exam:
 - a. Must complete both written and practical components of the Provincial Registration exam on the candidates first attempt;
 - b. Candidates successful within one year, on both written and practical components of the Provincial Registration Exam are eligible to apply for Registration with the Alberta College of Paramedics up to one year post graduation date;
 - c. Candidates who are unsuccessful on both written and practical components of the Provincial Registration Exam must challenge both written and practical components on the subsequent attempts;
 - d. Candidates who are unsuccessful on either component, of the Provincial Registration Exam must only be tested on the unsuccessful component until they are successful or they reach one year post graduation date.
2. Candidates who have exceeded one year post graduation date from a program of studies approved by the Health Disciplines Board, listed as an Approved Program under the Alberta College of Paramedics without successfully completing both written and practical components of the Alberta College of Paramedics Registration Exam; must successfully complete a refresher program approved by the Health Disciplines Board, or as Reviewed by the Alberta College of Paramedics Registration Committee to have been employed in a manner that indicates the person is competent to act as an EMR, EMT, or EMT-P as the case may be:
 - a. Candidates upon completion of the refresher program, are considered to be on the first attempt and must complete both written and practical components regardless of scoring on prior attempts. The requirement to challenge both written and practical components is due to the potential for loss of knowledge in the candidate

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- in the time-frame allowed for successful completion of the Provincial Registration Exam;
- b. Candidates successful within one year of the refresher program, on both written and practical components of the Provincial Registration Exam are eligible to apply for Registration with the Alberta College of Paramedics up to one year post refresher program date;
 - c. Candidates who are unsuccessful on both written and practical components of the Provincial Registration Exam must challenge both written and practical components on the subsequent attempts;
 - d. Candidates who are unsuccessful on either component of the Provincial Registration Exam must only be tested on the unsuccessful component until they are successful or they reach one year post refresher program date.
3. Candidates who have exceeded two years post graduation date from a program of studies approved by Board, listed as an Approved Program under the Alberta College of Paramedics without successfully completing the Alberta College of Paramedics Registration Exam; and have exceeded one year post graduation date of a refresher program approved by the Board, or as Reviewed by the Alberta College of Paramedics Registration Committee to have been employed in a manner that indicates the person is competent to act as an EMR, EMT, or EMTP as the case may be:
- a. Must make special application to the Alberta College of Paramedics Registrar prior to further exam attempts. The additional requirement for special application after two years post graduation allows the College, through the Registrar and Registration Committee to assist candidates who may be having difficulty within the exam process.